National Roofers Union & Employers Joint Health & Welfare Fund

GROUP F61

Initial Report of Claims

NO BENEFITS CAN BE PAID UNLESS THIS FORM IS COMPLETED IN ITS ENTIRETY

Instructions:
This form is to be completed by the member. Complete member's section fully. Be sure to show your Social Security Number and sign member's signature section. Remember to attach itemized bills.

Return completed form to:

National Roofers Union & Employers Joint Health & Welfare Fund
3001 Metro Drive • Suite 500
Bloomington, MN 55425
952-854-0795 • Fax 952-854-1632 • 1-800-622-8780

Member Completes This Section

Name of Member		Home Phone
Date of Birth	Social Security Number	Occupation
Employer		
Home Address	City	State / Zip Code
If claim is for member's disability, show date last worked:	Date resumed work:	

Complete if claim is for Dependent

Name of Dependent:	Relationship to Member:	Date of Birth:

Is Dependent employed?
☐ Yes ☐ No If yes, state Name of Employer:

Is the Patient Covered by Any Other Insurance, Prepaid Health Plan, Medicare, or Other Governmental Plan? ☐ Yes ☐ No	Insured's Name
Group Insurance Company or Plan's Name:	Policy Number:

Group Insurance Company or Plan's Address:	City	State	Zip Code
Name of Spouse:	Spouse's Date of Birth:	Spouse's Social Security Number:	

For All Claims:

Name of Sickness or Injury:	Date Accident Occurred or Sickness Began:	Date First Treated:
If Hospitalized, Name of Hospital:	Date Admitted:	Date Discharged:

Did someone intentionally cause this injury? ☐ Yes ☐ No	Was injury due to an accident? ☐ Yes ☐ No
Did the accident happen on your property? ☐ Yes ☐ No If no, address where accident occurred:	Was this due to an auto accident? ☐ Yes ☐ No
Did injury or illness occur in the course of employment? ☐ Yes ☐ No	Have you filed this claim under Workmen's Compensation? ☐ Yes ☐ No

Have you started a lawsuit related in any way to this injury/illness?
☐ Yes ☐ No

Have you received any settlement, payment, recovery of benefits, including insurance company or policy, related in any way to this injury/illness?
☐ Yes ☐ No

Have you hired an attorney to represent you regarding this claim?
☐ Yes ☐ No

I hereby make claim for benefits and certify that the above statements are true and correct to the best of my knowledge and belief. I authorize the above named institution or physician to release information concerning my enrollment, related records and medical records to the National Roofers Union & Employers Joint Health & Welfare Fund.

Insured Member's Signature Signed	Date

Instructions

Attending Physician's Statement

This form does not have to be completed **if** you can furnish the Administrator with a complete itemized and coded statement of services from the doctor.

If you do not have a complete itemized and coded statement, your doctor may use this form to report his services and charges.

Disability

To collect disability benefits, your doctor must complete questions, 1, 2, 4, 5, 7, 8 and 9 and sign and date this form.

Attending Doctor's Statement

1. Diagnosis and concurrent conditions (if diagnosis code other than ICDA used, give name)

2. Is condition due to injury or sickness arising out of patient's employment?	Is condition due to pregnancy? If Ye, approximate date pregnancy commenced

3. Report of services (or attach itemized bill. If previous form submitted to this carrier, you need to show only dates and services since last report).

Date of Services	Place of Services	Description of Surgical or Medical Services Rendered	Procedure Code - If Used If code other than CPT used, give name	Charges	**Office Use Only**

+O = Doctor's Office IH = Inpatient Hospital
H = Patient's Home OH = Outpatient Hospital
NH = Nursing Home OL = Other Location
ICDA = International Classification of Diseases
CPT = Current Procedure Terminology (current edition)

Total Charges $ _____

Amount Paid $ _____

Balance Due $

4. Date symptoms first appeared or accident happened	5. Date patient first consulted you for this condition	6. Has patient ever had same or similar condition? If Yes, when and describe

7. Is patient still under your care for this condition? ☐ Yes ☐ No	8. Patient was continuously totally disabled (unable to work) From / Thru	9. Date patient should be able to return to work, if still disabled

10. Does patient have other health coverage? If Yes, please identify ☐ Yes ☐ No	Taxpayers identification Number

Print Doctor's Name	Doctor's Signature	Degree	Date

Street Address	Telephone ( )

City	Providence	State	Zip Code

Member Assignment (Please Read Before Signing)

To be completed and signed by the Member if direct payment by Fund to surgeon or physician is desired. (This assignment may not be honored if signed by a dependent or person other than the Insured Member.)

I hereby authorize the National Roofers Union & Employers Joint Health & Welfare Fund to pay directly to the above named hospital or physician the Medical or Surgical Expense Benefits to which I am entitled under the terms of the Group Policy.

Insured Member's Signature Signed	Date